

PROCESS TO OBTAIN A DOMESTIC VIOLENCE PROTECTION ORDER

- **Complete the forms in English. Please explain the most recent circumstances in detail for the court to review.**
- **Please complete the forms in BLUE or BLACK ink with legible handwriting (print). Do not use PENCIL and do not write on the back of any documents. If needed use extra sheets of 8 ½ X 11 white paper with straight edges and 1 inch margins.**
- **Current addresses and dates of birth are required for all involved parties, including children.**
- **Ex-parte hours are Monday – Friday from 1:00 – 1:30 PM. If you arrive outside of these hours you may have to wait for a Judge to be available.**

After court the Clerk will provide you with certified copies of the orders entered in the court. If the respondent is present at the time s/he will be served with the orders and copies will be forwarded to the appropriate law enforcement agency for entry and service if applicable. The respondent cannot be held in violation of the order until he or she has been served.

You must remain in the building and be available until you receive certified copies of the order if signed by the court.

READ ALL THE INSTRUCTIONS THOROUGHLY PRIOR TO FILLING OUT ANY OF THE FORMS. IF YOU NEED ASSISTANCE COMPLETING THE FORMS PLEASE SEE THE RESOURCES SECTION BELOW.

RESOURCES

DOMESTIC VIOLENCE SERVICES OF BENTON/FRANKLIN COUNTIES 24 HOUR CRISIS LINE
509 582 9841 OR 800 648 1277 WWW.DVSBF.ORG INFO@DSBF.ORG

NORTHWEST JUSTICE PROJECT 1 888 201 1014 WWW.NWJUSTICE.ORG

TABITHA PENA – DOMESTIC VIOLENCE VICTIMS ADVOCATE: 509 492 1993

NATIONAL DOMESTIC VIOLENCE HOTLINE 1 800 799 7233

https://www.thehotline.org/?utm_source=google&utm_medium=organic&utm_campaign=domestic_violence

WASHINGTON LAW HELP <https://www.washingtonlawhelp.org/resource/should-you-file-a-domestic-violence-protection-order-dvpo>

WOMENS LAW: ANY GENDER CAN BE HELPED

<https://www.womenslaw.org/laws/wa/restraining-orders>

WASHINGTON STATE COALITION AGAINST DOMESTIC VIOLENCE

<https://wscadv.org/resources/protection-orders/>

Simplifying Protection Orders with Hope Cards

If you have a full protection order, request a free, wallet-sized Hope Card—your portable indicator of your protection order so you don't need to carry your paper packet.



For Hope Card Program information
and to request a card, visit
www.courts.wa.gov/hopecard



How to File for a Protection Order

- ❖ **If you are currently experiencing** domestic violence, harassment, stalking, or sexual assault, get help from your local domestic violence shelter or sexual assault center. Shelters provide safety planning, temporary shelter, legal advocacy, counseling, and other services. To find the program nearest you, call the **National Domestic Violence Hotline** at 1.800.799.7233 or the **National Sexual Assault Hotline** at 1.800.656.4673.
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Can I file for a protection order?

Yes, if both of these statements are true:

- ✓ You live or recently lived in Washington State.
- ✓ You are currently experiencing or have recently experienced domestic violence, harassment, stalking, or sexual assault, or you are seeking protection for a vulnerable adult.

What are in these instructions?

Part 1 explains the process of getting a protection order.

Part 2 explains how to fill out the Petition form.

Part 1. The Protection Order Process

How do I ask the court for a protection order?

You must fill out and file the **Petition for Protection Order**, form PO 001. It covers protection from domestic violence, stalking, harassment, and sexual assault, and protection for a vulnerable adult. It lets you ask for a temporary protection order that starts right away, and a full protection order that can last a year or longer, if approved by a judge.

- ❖ Either a judge or a court commissioner could read your petition. We use “judge” to refer to both.
 - ❖ Some counties may offer online forms or ways to ask for a protection order online. Ask the court clerk for availability.
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What other forms will I need?

- ✓ **Law Enforcement and Confidential Information**, form PO 003 - This form does not go into the public court file and is not given to the restrained person. Law enforcement needs this form to find and identify the restrained person when serving them documents and enforcing your order.
- ✓ If you want immediate protection, fill out the **Temporary Protection Order and Hearing Notice**, form PO 030. Follow the instructions for that form.
- ✓ If you want the restrained person to surrender firearms and other dangerous weapons or be prohibited from buying them, fill out **Attachment E: Firearms Identification**, and the **Order to Surrender and Prohibit Weapons**, form WS 001.

Can I get help filling out these forms?

Ask the court clerk about local victim services organizations with advocates who can help you fill out the forms.

Who can I protect?

If you are an adult (age 18 or older), you can protect:

- ✓ Yourself.
- ✓ Children under age 18 (minor children) if you are their parent, legal guardian, or custodian.
- ✓ Another adult if they qualify as a “vulnerable adult” or cannot otherwise file for themselves because of age, disability, health, or inaccessibility.

For domestic violence, you can also protect:

- ✓ Minor children in your family or household (even if you are not the parent, legal guardian, or custodian).
- ✓ Vulnerable adults in your family or household.

If you are age 15-17, you can protect:

- ✓ Yourself.
- ✓ Minor children in your family or household if the minor chooses you to file on their behalf. You must be capable of pursuing what the minor says they want or need out of the case (their “stated interest”).

If you are under age 15, someone must file for you.

What if I am filing to protect a vulnerable adult?

You must fill out the forms listed above plus an extra form: **Notice to the Vulnerable Adult**, form PO 029. You can get that form at <https://www.courts.wa.gov/forms/> or ask the court clerk.

What protection can I ask for?

The petition lists many types of protections in **section 13**. Choose everything you believe will best protect you and/or anyone else you are petitioning for.

What if the restrained person has firearms or other weapons?

You can ask the court to order the restrained person to surrender their weapons. Fill out **section O. Surrender Weapons**, and the court will decide whether to grant your request. If you request firearm surrender, you also need to fill out **Attachment E: Firearm Identification Worksheet**, and file it with your completed petition. Also bring the **Order to Surrender and Prohibit Weapons**, forms WS 001, for the judge to finish filling out and sign.

- ❖ **Safety Alert!** If you have concerns about firearms, you can ask the court to order the restrained person to surrender weapons at the time the judge issues the temporary order. You can also contact law enforcement where the restrained person lives to let them know you want to be contacted if any firearms are about to be released back to the restrained person.

What happens after I file the petition?

Your completed petition will be:

- ✓ Filed as a public court record to start a civil court case.
- ✓ Served on the person from whom you need protection. (We call this person the “restrained person”.)

The court will use the information to decide:

- ✓ If the court has authority (jurisdiction) over you and the restrained person.
- ✓ If the restrained person's behavior meets the legal definition of domestic violence, sexual assault, stalking, or harassment. Definitions are in the petition on *Attachment A*.
- ✓ For vulnerable adults, if the behavior meets the legal definition of abandonment, abuse, financial exploitation or neglect. Definitions are in the petition on *Attachment B*.
- ✓ For domestic violence, if the relationship between you and restrained person meets the legal definition of intimate partner, family, or household member. If it does not, the judge may give you a different type of protection order.
- ✓ What type of protections (restraints) to order, if any.

What if I need protection right now?

You can use the Petition form to ask for immediate protection. On the form, you must explain how you or someone else may be seriously harmed if you do not get protection now, before the restrained person gets notice.

You should file your petition along with any other written statements, printed photos, or documents that help prove what you are saying is true. This is called "supporting evidence". It is helpful, but not required.

A judge will read your petition and any supporting evidence the same day you file, or the next working court day if you file later in the day or when the court is closed.

If the judge decides that serious immediate harm or irreparable injury could occur, the judge may issue a temporary order to start right away. The temporary order will last until the court has a full hearing (within 14 days). Even if the judge does not grant a temporary order, the judge will still set a hearing for a full order if you meet the legal requirements.

You must go to the full hearing. The restrained person must be notified about the full hearing and has a right to go to the hearing.

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- ❖ **If the judge decides you do not meet the legal requirements, they will not schedule a hearing. You will not get a protection order. You will have 14 days to edit (amend) your petition with more information and ask the judge to review it again.**
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Your temporary order is in effect from the moment the judge signs it. **But** the police can only enforce the order if there is proof the restrained person was served with a copy of the order.

How will the restrained person find out about the order?

The restrained person should be served as soon as possible. They must be served at least 5 court days before the hearing. They must be served with:

- ✓ your petition
- ✓ temporary order and notice of hearing
- ✓ order to surrender weapons issued without notice (if the judge ordered this)
- ✓ supporting evidence (if you filed any)

Does anyone else need to be served?

If the restrained person is under age 18, their parents or legal guardians must also be served.

If you are filing on behalf of a vulnerable adult, you must also have the notice, petition, and any temporary order and order to surrender weapons served on the vulnerable adult at least 5 court days before the full hearing. If the vulnerable adult has a legal guardian or conservator, that person must also be served.

Who will serve the order, and how will they do it?

Your temporary order will say who should serve the order. A law enforcement agency must hand deliver (personally serve) the order if any of these are true:

- ✓ the judge ordered weapons surrender
- ✓ the judge ordered transfer of child custody
- ✓ you and the restrained person live together and the judge ordered the restrained person to leave the home
- ✓ the restrained person is in jail or prison

❖ **Vulnerable Adult Exception!** Personal service is required if you are filing to protect someone else who is a vulnerable adult. They have the right to know that you are filing on their behalf. This personal service does **not** have to be done by law enforcement.

In other cases, the restrained person may be served electronically or personally by any of these:

- ✓ a law enforcement agency in the county or town where the restrained person lives or works (they will serve for free)
- ✓ a hired professional process server (this costs money)
- ✓ an adult (age 18 or over) who is not a party to the protection order case

For more information on how to serve, including electronically, see the **Instructions for Proof of Service**, POi 004.

If law enforcement will be serving, the clerk's office will send them a service packet with copies of all the documents to be served. Law enforcement will use the information you put in the **Law Enforcement and Confidential Information** form to find and serve the restrained person. Law Enforcement will send proof of service to the court clerk.

If the order says the **protected person shall make private arrangements** for service, the clerk's office will give you the service packet. You must find a process server or another adult to serve the packet on the restrained person.

❖ **Service Tip!** Ask the clerk for a copy of the service packet to keep on hand. If law enforcement is called in an emergency, you can give the service packet to the officer on the scene to serve the restrained person at that time. This is sometimes called a "911 service packet."

How can I prove the restrained person was served?

Whoever serves the restrained person must fill out written proof of service (also called a "return of service" or "affidavit of service"). They can use form PO 004, **Proof of Service**. They may give you the completed proof of service form for you to file with the court clerk, or they can file it themselves.

Proof of service must be filed with the court clerk before or at the full hearing. If it is not, the hearing cannot go forward.

How do I know if the Temporary Order was served?

You can register your protection order with WA Protective Order Service. This free, automated service lets you know when an order has been served. Call 1-877-242-4055 or visit www.registervpo.com to learn more.

If you know the restrained person has not been served, but you still want or need the temporary order, you must appear for the hearing and ask for an extension (a continuance) of the temporary order.

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- ❖ **Safety Alert!** Even if you have a temporary protection order, you must continue to take steps for you and your children to remain safe – especially around the time the order is served.
 - ❖ **A note about firearms:** If the court has issued an *Order to Surrender and Prohibit Weapons*, the restrained person is required to immediately surrender their firearms to law enforcement when they are served. If that does not occur for some reason, **this could increase your level of risk.** A domestic violence or other advocate can help you do safety planning around this issue. You may call 911 to report if you believe the restrained person still has weapons.
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How do I get a Protection Order?

After you file your petition, there are at least 2 steps in court.

- ✓ **Step 1: Petition and Temporary Order.** A judge will review your petition and any supporting evidence to see if you meet the requirements for any type of protection order. You may have to appear at the temporary order hearing. This should happen the same day you file, or the next working court day if you file later in the day or when the court is closed. If you meet the legal requirements, the judge will schedule a full hearing. The judge may also issue a temporary order.
- ✓ **Step 2: Full Hearing.** At the full hearing, the judge will decide whether to issue a final Protection Order. Usually a final Protection Order lasts for at least a year. You can ask for a shorter or longer order, based on your needs, in the petition.

How do I get ready for the full hearing?

- ✓ **Make some notes to yourself** about the main points to make when it is your turn to talk at the full hearing. You may have no more than 5 minutes to speak. You can refer to what you wrote in the Petition.
- ✓ **If your hearing is in person, get to the courthouse early.** You can request to attend the hearing remotely. If possible, do not bring your children. Check in advance to see if your court has policies on bringing the children to the hearing.
- ✓ **If your hearing is by phone or video,** make sure you know how you will join the hearing. If you aren't sure, contact your court to ask. Test everything ahead of time, if you can. Check how to mute and unmute your phone or audio.

I cannot make it to the full hearing. What happens if I just don't show up?

If you do not appear at your full hearing, the judge will dismiss your temporary order. If you know in advance that you cannot make the full hearing, contact the court clerk, or the department listed on the How to Appear information you were given when you filed, to see about rescheduling.

Will the restrained person be at the full hearing?

The restrained person can, but is not required to, go to the full hearing. If the restrained person does not show up, but was properly served at least 5 court days before the full hearing, the judge can go ahead without the restrained person.

If the case is ready for the full hearing, the judge will review the record, let the parties speak, hear from other witnesses if necessary and material, and then make a decision.

What if the restrained person was not served in time?

If the restrained person has not been served 5 court days in advance of your full hearing, you must still go to the hearing if you want the temporary protection order extended to allow time for service. **Even if the respondent didn't receive 5 court days' notice but was served with the order, you may contact the police to enforce the order if there are any violations.**

Can I have witnesses testify at the full hearing to help my case?

Witnesses do not usually testify at protection order hearings. Witnesses can file a declaration form describing what they saw or heard. Use form PO 018 **Declaration**, to make sure it is in the proper format.

You must file witness declarations, and any other documents you want the judge to consider, with the court clerk and have the restrained person served with a copy before the hearing date. If the restrained person does not get these copies in advance, the court may reschedule the hearing to give everyone time to read them. The reverse is also true: the restrained person must provide you with copies of anything they file. You have the same right to ask for more time to review copies of anything served on you at the last minute.

What is a Hope Card and how can I get one?

A Hope Card is a small card you can easily carry that has some details of your protection order. It's one way to show you have a full protection order. You can request one, without cost for the one and a replacement, at <https://www.courts.wa.gov/hopcard/>.

Part 2. How to fill out the Petition form

- ❖ Type or print (write) clearly! If writing, then use *black* or *blue* ink only.
 - ❖ **Privacy Warning!** The restrained person will see this Petition and any other evidence you file with the court. This information is also available to the public for anyone to see.
 - ❖ Before you file any attachments, you can black out/cover up (redact) any sensitive information. Examples: your home address and account numbers (leave last four digits).
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Type of Court

At the top left, put "Superior" or "District" in front of/before "**Court of Washington**", depending on where you want to file. If you are unsure, leave it blank.

You can start your case in Superior or District Court, whichever is more convenient. In some cases (such as those involving property, keeping the restrained person from a shared home, and minors), District Court can give you a temporary order, but then must send your case to Superior Court for the full hearing.

County or District

This section is asking for the name of the county or district court you are filing your petition in.

On the next line "**For _____**", put the county or district where you will be filing. You can file in the county where you (or a child to be protected) live, or in any of these counties:

- Where something happened that made you seek this protection order
 - Where you lived before moving, if you moved because of the restrained person's behavior
 - With the court closest to where you live now, or closest to where you lived before moving because of the restrained person's behavior
-

Petitioner and Respondent

Put your name (first, middle initial, last) as the "Petitioner" and your date of birth.

- ❖ **On behalf of...** If you are filing only on behalf of a minor or vulnerable adult (**not** for yourself), you must put your name first on the Petitioner line, then "on behalf of" (or "OBO") their name and their date of birth. If a minor, you may use the minor's initials without the date of birth (you must provide *the full name and date of birth in PO 003 LECIF*). **Example:** Jane Doe OBO Susie Doe 04/01/2010
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Put the restrained person's first, middle initial, and last name and date of birth as the "Respondent".

The person who needs the protection is the "protected person". This can be you or the person you are filing for. The person you are seeking protection against is the "restrained person".

- ❖ **Filing within a family law case.** If you are filing for a protection order as part of a divorce, parenting plan, or other family law case, list the Petitioner and Restrained person names the same way they are listed in your family law case. You should also put your family law case number.
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Numbered Sections

1. Choose the type of protection order that best fits your circumstances.

Choose just one option. Read the definitions in *Attachment A* and *B* to help you decide. A judge might decide that you do not qualify for the type of order you chose, but you do for a different type, and issue the other type of order. You will not have to file a new petition.

If you are asking for a *Vulnerable Adult Protection Order*, you must also fill out *Attachment B* and file it with your Petition.

2. Is there another type of order that fits your situation?

If you believe so, list it here. This helps the judge know what other type of order may apply, if you do not qualify for your first choice.

3. Who should the order restrain?

Put the name of the person you need protection from. Check the appropriate box for their age. This person is usually the "Respondent," except for some filings within a family law case. (See above.)

4. Who should the order protect?

Check if you are protecting yourself and/or minor children, or someone else.

To protect yourself, put your name. Anyone age 15 or older may file to protect themselves.

For minor children, check the appropriate box for your relationship to the children. Put the children's names and other details.

❖ **Important!** If the restrained person is a parent of any of the children, you should fill out **Attachment C: Child Custody**. If you are **not** a parent of any of the children, you should fill out **Attachment D: Non-parents protecting children (ICWA)**. You must include these Attachments with your Petition if they apply.

❖ **Teenagers age 15 – 17:** you can check "Me" and put your own name to file for yourself. You do not have to fill out the "Minor Children" table about yourself. You can use the Minor Children section to protect other children in your family or household, if they have chosen you to file protection for them and you are capable of pursuing what they say they want in this case.

To protect someone else, check if they are a vulnerable adult or otherwise cannot file for themselves, and put their name. See the definition and fill out *Attachment B* for a vulnerable adult.

If someone is not a vulnerable adult but cannot file for themselves, explain why. This option is only available for sexual assault, stalking, or anti-harassment orders.

5. Service address

You must give an address where the court and restrained person can serve you documents for this case. You can keep your home address private by giving a different mailing address.

If you agree to be served by email, you should also give an email address. You can set up a separate email account just for this case. Check your mail and email regularly.

❖ **Do not put any confidential addresses or confidential information in the petition or temporary order.** The restrained person will get a copy of these forms.

6. Interpreter

Check if you need an interpreter. If yes, put the language needed. You may still need to request an interpreter separately. You will get instructions about that with your temporary order or other order setting a hearing.

7. How do the parties know each other?

Check all the boxes that apply for any adult or minor protected person's relationship with the restrained person. If none of those apply, then put the relationship under "Other".

8. Why are you filing in this county and state?

Check the appropriate box.

9. Restrained Person's residence

Check the appropriate box. List the city or county if known and in Washington.

10. Are there other court cases involving the parties or any children?

Check the appropriate box. If yes, then fill out the table below with information about each case.

You, or the minor, and the restrained person may have other court cases together. There may be divorce, parentage, other restraining, protection, or no-contact orders, or criminal cases. The judge needs to know about any other cases to avoid issuing an order that conflicts with an order from another court.

11. Immediate Protection

Check **yes** if you want a temporary order to start right away, before the restrained person is notified. If you check **yes**, briefly explain how you or anyone else might be harmed if you do not get protection now. Use the lines below question 15.

12. Immediate Weapons Surrender

Check **yes** if the restrained person has weapons, or access to weapons, that you want the restrained person to immediately surrender. If you check yes, briefly explain how you or anyone else might be harmed if a weapons surrender order is not issued now. Use the lines below question 15.

13. What protections do you need?

Check the appropriate boxes in **A – Z** for all the protections you want the court to order. **Note: The judge might not order everything you asked for in either a temporary or a final order.** You must ask for all protections you think you need in the petition. You can ask to remove protections you feel you no longer need, when you appear for your full order, but you cannot ask for protections that you did not include in your petition.

You must be clear about which people and places you want protected within each restraint that asks for those details. If you are protecting minor children, you can choose if you want a restraint to apply to all children covered by the order, or just certain children named in that section.

In section **O. Surrender Weapons**, answer the questions about firearms even if you are not asking for surrender of weapons. State law requires firearm prohibitions for some protection orders, even if you are not specifically asking for that protection. If you answer "Yes" to the restrained person possessing or owning firearms, then complete **Attachment E**.

You can leave section **Z. Other** blank or use it to list any other specific restraints you want the judge to order.

14. Do you need help from law enforcement?

Check any appropriate boxes that apply to your situation. You may leave this blank if assistance is not needed.

Even if the court orders law enforcement help, you may still have to contact law enforcement to ask for a civil standby.

15. How long do you need this order to last?

Check the appropriate box. If you want a protection order for something other than 1 year, put how long and explain why.

16. Do you want to be notified if the restrained person petitions for the restoration of firearms in the future?

Check the appropriate box. This only affects a prosecutor's duty to notify you if there is a criminal case prohibiting firearms rights and the restrained person petitions to have firearm rights restored. Law enforcement has a separate duty to notify you before firearms are returned, if any were surrendered or recovered from the Restrained Person pursuant to this protection order or pursuant to a crime that resulted in the firearm surrender.

17. Most recent incident

Give a detailed explanation of what happened most recently that is causing you to seek protection. Include dates and details. (See examples below).

18. Past incidents

What, if anything, happened in the past? Give a detailed explanation including dates. (See examples below).

Important! Read the instructions for your statement in the black box above question 16 on the petition. This is where you explain why you need a protection order.

The judge does not research other cases or police records to know your history. The judge will not know what happened unless you put it in your written statement. If you do not include a particular incident in your statement, you may not have a chance to tell the judge at the hearing.

You must give details (who, what, where, when, how).

Consider these questions:

- Has the Restrained Person ever strangled or choked you?
- Has the Restrained Person ever shamed you, embarrassed you, or put you down?
- Has the Restrained Person ever blamed you for their actions and abusive behavior?

- Has the Restrained Person tracked you in person, kept track of your whereabouts, kept track of your social media use or social interactions?
- Has the Restrained Person yelled at you or called you names?
- Has the Restrained Person isolated you from your family and/or friends?
- Has the Restrained Person ever prevented you from contacting help (a family member, a friend, or law enforcement), taken your cell phone, or broken your cell phone?
- Has the Restrained Person harmed or threatened to harm your pets or other animals?
- Does the Restrained Person control your money, what you buy, or your bank account?
- Has the Restrained Person been destructive of your personal belongings or home?
- Are you afraid of the Restrained Person?
- Has the Restrained Person ever threatened or acted to put at risk your immigration status (including holding control over your legal documents) or your work?
- Has the Restrained Person ever made threats of self-harm or suicide?

Examples:

- It is better to say "On Sunday, January 12, at 2:00 a.m., Terry slapped my face" rather than "On Sunday Terry assaulted me."
- It is better to say "Terry threatened to kill me if I left the house. He said 'You leave and I will kill you'" rather than "Terry threatened me."
- It is better to say "Terry drives by me while I'm waiting at the bus stop after work every Monday evening" rather than "Terry is stalking me."
- It is better to say "Terry sends me emails or text messages [include number] times a day. I texted Terry to stop; but Terry keeps sending the messages" rather than "Terry cyber stalks me."
- It is better to say "Terry used my checking account to pay their credit card bill" rather than "Terry steals from me."
- It is better to say "On Friday, October 18, around 10 p.m., Erin put their hands down my pants and grabbed my genitals, even though I said, 'No'" rather than "Erin touched me."
- It is better to say, "On Saturday, May 5 at 10:00 p.m., Erin held me down with his body weight and forced me to have sex in my living room" rather than "Erin assaulted me."
- It is better to say, "Erin told me if I didn't agree to have sex with him, he would hurt me. He said, 'If you don't want to get hurt, you better keep quiet'" rather than "Erin threatened me."
- It is better to say "Erin has sent me 20 messages, including text and email, saying that they will find and harm me." Rather than "Erin harasses me."

19. Medical Treatment

If you ever had to get medical treatment for something related to this petition, explain what, when, where, and why. Describe the treatment and any follow up. You can attach copies of treatment records, if you have them, but they will not be kept private. Use a black permanent marker, whiteout, or black pen to black out/cover up (redact) any sensitive information like your home address, ID number, or other details you do not want the public to see.

Example: "I received treatment at the hospital on Sunday, May 6, around 1 or 2 a.m. for my injuries. The treatment included a physical exam and follow-up appointment the next week."

❖ **Important!** See the **privacy warning** below question 22 on the petition.

20. Suicidal Behavior

If the restrained person has a history of suicidal behavior, give details of any threats of self-harm or suicide attempts made, including dates.

21. Restrained Person's Substance Abuse

Check any appropriate boxes.

22. Minors Needing Protection, if any

You can put here any other information about the restrained person's acts towards minors that you have not put somewhere else in the petition.

23. Supporting Evidence

Supporting evidence is anything that helps prove what you are saying is true. You do not have to submit any supporting evidence beyond your statement in the petition, but if you have anything else you want the judge to see, you should submit it with your petition. If you wait until later, the restrained person may ask for more time to respond and the judge may reschedule your hearing.

Check all appropriate boxes and attach the evidence to the petition. Number each page. Clearly identify what each piece of evidence is by adding labels and dates to pictures, texts or emails. This evidence will be filed in a public record. Black out information you do not want anyone to see.

❖ **Important!** See the **privacy warning** below question 22 on the petition.

Count Attached Pages

Count the total number of pages you are attaching to your petition. You must include **Attachment A (Definitions)**. Include *Attachments B, C, D, E, or F* only if they apply. Also include any supporting evidence in your page count. Put the total number of pages in the " _____ pages" space below the **privacy warning** and "I certify under penalty of perjury..."

Sign and Date

Put the city and state where you are signing this. (This can be different than where you live.)
Date, sign, and print your name.

Attachments A - E

Attachment **A** gives definitions. There is nothing to fill out.

Fill out Attachment **B**: Vulnerable Adult, if you are asking to protect a vulnerable adult.

Attachments **C** and **D** are for minor children.

- Fill out Attachment **C**: Child Custody, if the restrained person is a parent of any of the children.
- Fill out Attachment **D**: Non-parents protecting children (ICWA), if you are asking to protect a child and you are not the child's parent.

Remove attachments B, C, D, or E if it does **not** apply. (Attachment A always applies.)

Attachment **E** is completed only if the restrained person possesses or owns firearms.

After filling out the forms: Go to Court

Bring your completed petition and temporary order to the clerk's office of the local court. Also bring the firearms worksheet and order to surrender weapons, if needed. Ask the clerk if it is possible to file electronically, if you are interested in that option. They will direct you further.

CIVIL
FRANKLIN COUNTY SUPERIOR COURT
Case Information Cover Sheet (CICS)

Case Number _____ **Case Title** _____

Attorney Name _____ **Bar Membership Number** _____

Please check one category that best describes this case for indexing purposes. Accurate case indexing not only saves time in docketing new cases, but helps in forecasting needed judicial resources. Cause of action definitions are listed on the back of this form. Thank you for your cooperation. *Form updated 5-31-2024*

- | | | | |
|---|---|------------------------------|---|
| <input type="checkbox"/> ABJ | Abstract of Judgment | <input type="checkbox"/> PIN | Personal Injury |
| <input type="checkbox"/> ABL | Abusive Litigation | <input type="checkbox"/> PRA | Public Records Act |
| <input type="checkbox"/> ALR | Administrative Law Review | <input type="checkbox"/> PRG | Property Damage – Gangs |
| <input type="checkbox"/> ALRJT | Administrative Law Review-Jury Trial (L&I) | <input type="checkbox"/> PRP | Property Damages |
| <input type="checkbox"/> BAT | Ballot Title | <input type="checkbox"/> QTI | Quiet Title |
| <input type="checkbox"/> CHN | Non-Confidential Change of Name | <input type="checkbox"/> RDR | Relief from Duty to Register |
| <input type="checkbox"/> CBC | Contractor Bond Complaint | <input type="checkbox"/> RFR | Restoration of Firearm Rights |
| <input type="checkbox"/> COL | Collection | <input type="checkbox"/> SDR | School District-Required Action Plan |
| <input type="checkbox"/> CON | Condemnation | <input type="checkbox"/> SER | Subdivision Election Process Law Review |
| <input type="checkbox"/> COM | Commercial | <input type="checkbox"/> SPC | Seizure of Property-Commission of Crime |
| <input type="checkbox"/> CPA | Consumer Protection Act | <input type="checkbox"/> SPR | Seizure of Property-Resulting from Crime |
| <input checked="" type="checkbox"/> CPO | Civil Protection Orders | <input type="checkbox"/> TAX | Employment Security Tax Warrant |
| <input type="checkbox"/> CRP | Pet. for Cert. of Restoration of Opportunity | <input type="checkbox"/> TAX | L & I Tax Warrant |
| <input type="checkbox"/> DOL | Appeal Licensing Revocation | <input type="checkbox"/> TAX | Licensing Tax Warrant |
| <input type="checkbox"/> ECP | Enforce Canadian DV Protection Order | <input type="checkbox"/> TAX | Revenue Tax Warrant |
| <input type="checkbox"/> EMP | Employment | <input type="checkbox"/> TMV | Tort – Motor Vehicle |
| <input type="checkbox"/> EOM | Emancipation of Minor | <input type="checkbox"/> TRJ | Transcript of Judgment |
| <input type="checkbox"/> FJU | Foreign Judgment | <input type="checkbox"/> TTO | Tort – Other |
| <input type="checkbox"/> FOR | Foreclosure | <input type="checkbox"/> TXF | Tax Foreclosure |
| <input type="checkbox"/> FPO | Foreign Protection Order | <input type="checkbox"/> UND | Unlawful Detainer – Commercial |
| <input type="checkbox"/> INJ | Injunction | <input type="checkbox"/> UND | Unlawful Detainer – Residential |
| <input type="checkbox"/> INT | Interpleader | <input type="checkbox"/> VEP | Voter Election Process Law Review |
| <input type="checkbox"/> LCA | Lower Court Appeal – Civil | <input type="checkbox"/> VVT | Victims of Motor Vehicle Theft-Civil Action |
| <input type="checkbox"/> LCI | Lower Court Appeal – Infractions | <input type="checkbox"/> WAT | Water Rights Adjudication (Whatcom Only) |
| <input type="checkbox"/> LUPA | Land Use Petition Act | <input type="checkbox"/> WDE | Wrongful Death |
| <input type="checkbox"/> MAL | Other Malpractice | <input type="checkbox"/> WHC | Writ of Habeas Corpus |
| <input type="checkbox"/> MED | Medical Malpractice | <input type="checkbox"/> WMW | Miscellaneous Writs |
| <input type="checkbox"/> MHA | Malicious Harassment | <input type="checkbox"/> WRM | Writ of Mandamus |
| <input type="checkbox"/> MSC2 | Miscellaneous – Civil | <input type="checkbox"/> WRR | Writ of Restitution |
| <input type="checkbox"/> MST2 | Minor Settlement – Civil (No Guardianship) | <input type="checkbox"/> WRV | Writ of Review |
| <input type="checkbox"/> PCC | Petition for Civil Commitment (Sexual Predator) | <input type="checkbox"/> XRP | Extreme Risk Protection Order |
| <input type="checkbox"/> PFA | Property Fairness Act | <input type="checkbox"/> XRU | Extreme Risk Protection Order Under 18 |
| <input type="checkbox"/> PFT | Prorate Fuel Tax Subpoena | | |

IF YOU CANNOT DETERMINE THE APPROPRIATE CATEGORY, PLEASE DESCRIBE THE CAUSE OF ACTION BELOW

Please Note: Public information in court files and pleadings may be posted on a public Web site.

Law Enforcement and Confidential Information (LECIF)

Clerk: Do not file in a public access file. In criminal cases, do not file. Give to law enforcement.

SUPERIOR Court of Washington

County: FRANKLIN

Case No.: _____

Law Enforcement: Do not serve or show a completed LECIF to the other party.

Instructions – Protected Person must complete this form. Fill out all sections as much as you can. If you do not know, write “unknown.” Complete Attachment A if the Restrained Person is under age 18. Type or print clearly! If law enforcement cannot read this form or identify the person, they cannot serve or enforce your order!

1. Restrained Person's Info

| | | | | |
|--------------------------------------|------------|--|---|--------|
| Name: First Middle Last | | | Date of Birth (if unknown give age range) | |
| Nickname/Alias/AKA (“Also known as”) | | | Relationship to Protected Person | |
| Sex | Race | | Height | Weight |
| Eye Color | Hair Color | | Skin Tone | Build |
| Phone/s with Area Code (voice): | | | Need Interpreter? [] No [] Yes Language: | |

2. Where can the Restrained Person be served? List all known contact information.

| | | | | |
|---------------------------------------|-------------------------------|---------------|--------|------------------|
| Last Known Address. | | | | |
| Street: | | | | |
| City: | | State: | | Zip: |
| Cell number (text): | | | Email: | |
| Social Media Account/s & User Name/s: | | | | |
| Other: | | | | |
| Employer | Employer's Address | | | Employer's Phone |
| Work Hours | Driver's License or ID number | | | State |
| Vehicle Make and Model | Vehicle License Number | Vehicle Color | | Vehicle Year |

3. Disability, hazard, and weapon info about the Restrained Person

Law enforcement needs this info to serve the order safely

Does the Restrained Person have a disability, brain injury, or impairment requiring special assistance when law enforcement serves the order? No Yes. If yes, describe (add pages, if needed): _____

Hazard Information Restrained Person's History includes:

Involuntary/Voluntary Commitment Suicide Attempt or Threats (How recent?) _____

Threats to "suicide by cop" Assault Assault with Weapons Alcohol/Drug Abuse

Other: _____

Concealed Pistol License: Yes No

Weapons: Handguns Rifles Knives Explosives Unknown

Other (include unassembled firearms and specify): _____

Location of Weapons: Vehicle On Person Residence Describe in detail:

Current Status

Is the restrained person a current or former cohabitant as an intimate partner? Yes No

Are you and the restrained person living together now? Yes No

Does the restrained person know they may be moved out of the home? Yes No N/A

Does the restrained person know you are trying to get this order? Yes No

Is the restrained person likely to react violently when served? Yes No

4. Protected Person's Info

(If only minors are protected, list them in 5. Provide contact information in this section for the person filing.)

| | | | | |
|-------------------------------|-----------|------------|---------------|--------|
| Name: First Middle Last | | | Date of Birth | |
| Sex | Race | | Height | Weight |
| Driver's license or ID number | Eye Color | Hair Color | Skin Tone | Build |

If your information **is not confidential**, you must enter your address and phone number/s below.

| | | | | |
|--------------------------|--------|------|---|--|
| Current Address. Street: | | | Phone(s) w/Area Code | |
| City: | State: | Zip: | | |
| Email address: | | | Need interpreter? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, language: | |

If your info **is confidential**, you must give a name, address, and phone of someone willing to be your "contact."
If you filed **for someone else**, list your information as the contact.

| | |
|-----------------------|---------------------------------------|
| Contact Name: | |
| Contact Address | Contact Phone |
| Contact Email Address | Date of Birth (if you are Petitioner) |

How can law enforcement contact you and other protected household members if **firearms are returned to the restrained person?** (Email/s preferred. Update law enforcement with any changes.)

email above phone number above address above other: _____

Attachment A: Restrained Person is a Minor

Only complete this attachment if the Restrained Person is under age 18. If not, skip or remove this attachment.

| 1. Restrained Person's PARENT or GUARDIAN's Info | | | |
|---|-------------------------------|---|--|
| Name: First Middle Last | | | Date of Birth (if unknown give age range) |
| Nickname/Alias/AKA ("Also known as") | | | Relationship to Restrained Person <input type="checkbox"/> Parent <input type="checkbox"/> Legal Guardian |
| Sex | Race | Height | Weight |
| Eye Color | Hair Color | Skin Tone | Build |
| Phone/s with Area Code (voice): | | Need Interpreter? <input type="checkbox"/> No <input type="checkbox"/> Yes Language: | |
| 2. Where can the Restrained Person's PARENT or GUARDIAN be served? | | | |
| List all known contact information. | | | |
| Last Known Address. Street: | | | |
| City: | | State: | Zip: |
| Cell number (text): | | Email: | |
| Social Media Account/s & User Name/s: | | | |
| Other: | | | |
| Employer | Employer's Address | | Employer's Phone |
| Work Hours | Driver's License or ID number | | State |
| Vehicle Make and Model | Vehicle License Number | Vehicle Color | Vehicle Year |
| 3. Disability, hazard, and weapon info about Restrained Person's PARENT or GUARDIAN | | | |
| Law enforcement needs this info to serve the order safely | | | |
| Does the PARENT or GUARDIAN have a disability, brain injury, or impairment requiring special assistance when law enforcement serves the order? <input type="checkbox"/> No <input type="checkbox"/> Yes. If yes, describe (add pages, if needed): _____ | | | |
| Hazard Information PARENT or GUARDIAN's history includes: | | | |
| <input type="checkbox"/> Involuntary/Voluntary Commitment <input type="checkbox"/> Suicide Attempt or Threats (How recent?) _____ | | | |
| <input type="checkbox"/> Threats to "suicide by cop" <input type="checkbox"/> Assault <input type="checkbox"/> Assault with Weapons <input type="checkbox"/> Alcohol/Drug Abuse | | | |
| <input type="checkbox"/> Other: _____ | | | |
| Concealed Pistol License: <input type="checkbox"/> Yes <input type="checkbox"/> No | | | |
| Weapons: <input type="checkbox"/> Handguns <input type="checkbox"/> Rifles <input type="checkbox"/> Knives <input type="checkbox"/> Explosives <input type="checkbox"/> Unknown | | | |
| <input type="checkbox"/> Other (include unassembled firearms and specify): _____ | | | |

Location of Weapons: Vehicle On Person Residence Describe in detail:

Current Status

Is the PARENT or GUARDIAN living with the restrained person now? Yes No

Are you and the PARENT or GUARDIAN living together now? Yes No

Does the PARENT or GUARDIAN know you are trying to get this order? Yes No

Is the PARENT or GUARDIAN likely to react violently when served? Yes No

Superior Court of Washington, County of Franklin

Petitioner (Person starting this case) _____ DOB _____

vs.

Respondent (Person responding to this case) _____ DOB _____

No. _____

Petition for Protection Order

Clerk's Action Required: 1

Petition for Protection Order

What kind of protection order do you want? There are different orders based on the type of harm and how the parties know each other. **See definitions in Attachments A and B.**

1. Choose the type of protection order that best fits your situation. Check only one.

- Domestic Violence – Protection from an intimate partner or family or household member who has committed domestic violence, nonconsensual sexual conduct or penetration, unlawful harassment, or stalking. (PTORPRT)
- Sexual Assault – Protection from someone who has committed sexual assault. (PTORSXP)
- Stalking – Protection from someone who has committed stalking. (PTORSTK)
- Vulnerable Adult – Protection from someone who has abandoned, abused, financially exploited, or neglected a vulnerable adult (or threatened to do so). (PTORVA)

Important! If you are asking for a Vulnerable Adult Protection Order, you must complete **Attachment B: Vulnerable Adult** as part of this Petition.

- Anti-Harassment – Protection from someone who has committed unlawful harassment. (PTORAH) (*fee may be required*)
 Conduct also includes (*check all that apply*): stalking hate crime single act of violence threat of violence including malicious and intentional threat or presence of firearm/weapon causing substantial emotional distress
 family or household member engaged in domestic violence
 nonconsensual sexual conduct or penetration or a sex offense.

2. If more than one of the protection order types listed above fits your situation, list any additional order types here: _____

3. Who should the order restrain? ("Restrained Person")

Name: _____

Restrained Person's age: Under 13 13 to 17 18 or over unknown

Who should be protected? Check all that apply. Depending on the type of order, you can protect yourself and/or children, or you can file on behalf of a vulnerable adult, or another adult who cannot file for themselves.

4. Who should the order protect? ("Protected Person") (Check all that apply.)

Me. My name is _____
(You must be age 15 or older.)

Minor Children.

I am the minor's parent legal guardian custodian.

I am age 18 or older and the minor is a member of my family or household.
(For domestic violence petitions only.)

I am age 15 to 17. The minor is a member of my family or household. I have been chosen by the minor and am capable of pursuing their stated interest in this case.

| Child's Name | Age | Gender | Race | Lives With | How related to you | How related to Restrained Person |
|--------------|-----|--------|------|------------|--------------------|----------------------------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Important! If the restrained person is a parent of any of the children, complete **Attachment C: Child Custody**. If you are **not** a parent of any of the children, complete **Attachment D: Non-parents protecting children (ICWA)**. You must include these Attachment/s with your Petition if they apply.

Someone else. (List your name as Petitioner at the beginning of this form. Describe who you are filing for here.) I am filing to protect:

a vulnerable adult (name) _____
(See definition and complete Attachment B.)

an adult (name) _____
who does not meet the definition of a vulnerable adult, but who cannot file the petition themselves because of age, disability, health, or inaccessibility.
(Do not check this for vulnerable adult or domestic violence petitions.)

What is the age, disability, health, or inaccessibility concern that makes the adult unable to file themselves? (Examples: the adult is hospitalized, temporarily incapacitated, or in jail/prison.)

5. **Service address.** What is your address for receiving legal documents? You have the right to keep your residential address private. You may use a different mailing address for receiving legal documents.

Mail: _____

Email (if you agree to receive legal documents by email): _____

6. **Interpreter.**

Do you need an interpreter? No Yes, Language: _____

Important! You may need to request an interpreter separately. You will get instructions with an order setting your hearing.

How do the parties know each other?

7. Check all the ways the protected person is connected or related to the restrained person:

Intimate Partners – Protected person and restrained person are intimate partners because they are:

- current or former spouses or domestic partners
 parents of a child-in-common (unless child was conceived through sexual assault)
 current or former dating relationship (age 13 or older) who:
 never lived together live or have lived together

Family or household members - Protected person and restrained person are family or household members because they are:

- parent and child stepparent and stepchild
 grandparent and grandchild parent's intimate partner and child
 current or former cohabitants as roommates
 person who is or has been a legal guardian
 related by blood or marriage (*specify how*) _____

Other - (examples: coworker, neighbor, acquaintance, stranger)

Connection to Washington State. This helps decide if the court has authority (jurisdiction).

8. Why are you filing in this county and state? Check all that apply.

- The protected person lives in this county now, or used to live in this county but left because of abuse, or this is the nearest court to where I live or used to live.
- An incident that made me want this protection order happened in this county or state.

9. Restrained Person's residence. Where does the restrained person live?

- In Washington State in (city or county): _____
- Outside of Washington State
- Unknown

Are there other court cases involving the parties or any children?

10. Other court cases. Have there been any other court cases between any of the people involved in this case, or about any children? Include court cases happening now and in the past and requests for protection that were denied or have expired. (Examples: criminal no contact order, civil protection order, family law restraining order, protection order from another state, tribal order, military orders, parenting plans, divorce, landlord-tenant, employment, property, assault, police investigations. File copies in this court case of everything you want the court to review.)

- No Yes. If yes, fill out below.

| Type of Case (see examples) | Court Location (City or County and State) | Court Type (Superior/District/Municipal/Tribal/Military) | Case Number (if known) | Status (active/dismissed/pending/expired/unknown) |
|--------------------------------|--|---|---------------------------|--|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Other details: _____

Do you need immediate protection? If needed, you can ask for a *Temporary Protection Order* that starts now, before the restrained person gets notice. This protection can last up to 14 days or until the court hearing (whichever comes first).
 If the court determines there is not a reason for an immediate order, you have the ability to request the court to withdraw your petition.

11. Immediate Protection: Do you need a Temporary Protection Order to start immediately, without prior notice to the restrained person? Yes No

12. **Immediate Weapons Surrender:** Do you want a temporary order that requires the restrained person to give up all firearms, other dangerous weapons, and concealed pistol licenses, and prohibits the restrained person from getting more? **Yes** **No**

If Yes to 11 or 12, explain why: What serious immediate harm or irreparable injury could occur if an order is not issued immediately without prior notice to the restrained person? (Briefly explain how you or anyone else might be harmed if you do not get protection now.)

What protections do you need? Check **everything** you want the court to order.

13. **I ask for a protection order with these restraints against the Restrained Person:**

General Restraints

- A. **No Harm:** Do not cause any physical harm, bodily injury, assault, nonconsensual sexual conduct or nonconsensual sexual penetration, and do not harass, threaten, or stalk:

protected person the minors named in section 4 above

these minors only: _____

- B. **No Contact:** Do not make any attempts or have any contact, including nonphysical contact, directly, indirectly, or through third parties, regardless of whether those third parties know of the order, except for service of court documents with:

protected person the minors named in section 4 above

these minors only: _____

these members of the protected person's household: _____

Exception (if any). Only this type of contact is allowed: _____

Exceptions about minors, if any, provided in **P** below.

- C. **Stalking Behavior:** Do not harass, follow, monitor, keep under physical or electronic surveillance, cyber harass (as defined in RCW 9A.90.120), or use phone, video, audio or other electronic means to record, photograph, or track locations or communication, including digital, wire, or electronic communication of:

the protected person the minors named in section 4 above

- these minors only: _____
- these members of the protected person's household: _____

D. **Exclude and Stay Away:** Do not enter, return to, knowingly come within, or knowingly remain within 1,000 feet or other distance (*specify*) _____ of:

- the protected person protected person's vehicle
- protected person's school protected person's workplace
- protected person's residence protected person's adult day program
- the shared residence
- the residence, daycare, or school of the minors named in section 4 above
- these minors only: _____
- other: _____

Address: The protected person chooses to (*check one*):

- keep their address confidential list their address here:

E. **Vacate shared residence:** The protected person has exclusive right to the residence that the protected person and restrained person share. The restrained person must immediately vacate the residence. The restrained person may take the restrained person's clothing, personal items needed during the duration of the order, and these items (*specify*): _____ from the residence while a law enforcement officer is present.

F. **Intimate Images:** Do not possess or distribute intimate images of a protected person, as defined in RCW 9A.86.010. The restrained person must take down and delete all intimate images and recordings of a protected person in the restrained person's possession or control and cease any and all disclosure of those intimate images.

G. **Electronic Monitoring:** The restrained person must submit to electronic monitoring. Example: location tracking via ankle bracelet. (*Restrained person must be age 18 or older.*)

H. **Evaluation:** The restrained person shall get an evaluation for:

- mental health chemical dependency (drugs and alcohol)

I. **Treatment:** The restrained person shall participate in state-certified treatment for:

- sex offender domestic violence perpetrator

J. **Personal Belongings:** The protected person shall have possession of essential personal belongings, including the following:

K. **Assets:** Do not transfer jointly owned assets.

- Finances:** Provide the following financial relief: _____
- L. **Vehicle:** The protected person shall have use of the following vehicle:
 Year, Make & Model _____ License No. _____
- M. **Restrict Abusive Litigation:** Do not engage in abusive litigation as set forth in chapter 26.51 RCW or in frivolous filings against the protected person, making harassing or libelous communications about the protected person to third parties, or making false reports to investigative agencies.
- N. **Pay Fees and Costs:** The restrained person must pay fees and costs of this action. This may include administrative court costs, service fees, and the protected person's costs including lawyer fees.

Firearms and Other Dangerous Weapons

- O. **Surrender Weapons:** The restrained person must immediately surrender any firearms, other dangerous weapons, or concealed pistol licenses to law enforcement and not access, possess, have in their custody or control, purchase, receive, or attempt to purchase or receive any of those items.

Important! The court may be required to order the restrained person to surrender firearms, other dangerous weapons, or concealed pistol licenses even if you do not request it.

Does the restrained person own or have access to firearms?

Yes No I don't know

Complete **Attachment E: Firearms Identification** if Yes.

Would the restrained person's use of firearms or other dangerous weapons be a serious and immediate threat to anyone's health or safety?

Yes No I don't know

Even if the restrained person does not have firearms now, has the restrained person ever used firearms, other weapons, or objects to threaten or harm you?

Yes No

If Yes, describe what happened.

Is the restrained person already not allowed to have firearms?

Yes No I don't know

If Yes, why? _____

Minors

- P. **Custody:** (If the parties have children together.)
 The protected person is granted temporary care, custody, and control of

the minors named in section 4 above.

these minors only: _____

Exceptions for Visitation and Transportation (including exchanges, meeting location, and pickup and dropoff) of Minors (if any): _____

Visitation listed here is an exception to any No Contact and Stay Away provisions about the children, in **B** and **D** above.

Q. **Interference:** Do not interfere with the protected person's physical or legal custody of:

the minors named in section 4 above.

these minors only: _____

R. **Removal from State:** Do not remove from the state:

the minors named in section 4 above.

these minors only: _____

S. **School Enrollment:** Do not enroll or continue attending as a student in the elementary, middle, or high school that a protected person attends: *(name of school)*

(Only if both the restrained person and a protected person are students at the same school. Can apply to students 18 or older. Includes public and private schools.)

Describe any continuing physical danger, emotional distress, or educational disruption to a protected person that would happen if the restrained person attends the same school.

Pets

T. **Custody:** The protected person shall have exclusive custody and control of the following pet/s owned, possessed, leased, kept, or held by the protected person, restrained person, or a minor child who lives with either the protected or restrained person. *(Specify name of pet and type of animal.):*

U. **Interference:** Do not interfere with the protected person's efforts to get the pet/s named above.

V. **Stay Away:** Do not knowingly come within, or knowingly remain within *(distance)* _____ of the following locations where the pet/s are regularly found:

Protected person's residence *(home address may be kept confidential.)*

Other (specify): _____

Vulnerable Adult

- W. **Safety:** Do not commit or threaten to commit acts of abandonment, neglect, financial exploitation, or abuse, including sexual abuse, mental abuse, physical abuse, personal exploitation, and improper use of restraints, against the vulnerable adult.
- X. **Accounting:** Provide an accounting of the disposition of the vulnerable adult's income or other resources.
- Y. **Property Transfer:** Do not transfer the property of the vulnerable adult the restrained person. This restraint can last for up to 90 days.

Other

Z. _____

Do you need help from law enforcement? They may help you get the things you asked for.

14. **Law Enforcement Help:** Do you want the court to order the appropriate law enforcement agency to help you with any of the things listed below? (*Check all that apply*).
- Possession of my residence.
- Possession of the vehicle I asked for in section L above.
- Possession of my essential personal belongings that are located at:
- the shared residence
- the restrained person's residence
- other location: _____
- Custody of: the minors named in section 4 above
- these minors only: _____
- Other: _____

How long do you need this order to last?

15. **Length of Order**
(*The order will last for at least 1 year unless you ask for something different. Orders restraining a parent from contacting their own children may not exceed 1 year.*)
- I need this order to last for: 1 year more than 1 year less than 1 year (*specify how long*): _____
- If you checked more or less than one year, briefly explain why.

Do you want to be notified if the restrained person petitions for the restoration of firearms in the future?

16. Firearms Restoration Notice

(This only applies if there is an existing or future criminal case that prohibits firearm ownership or possession.)

Notify. I want the prosecutor to notify me if the restrained person petitions for restoration of firearms and of the court's decision.

Do not notify. I do not want the prosecutor to notify me if the restrained person petitions for restoration of firearms or of the court's decision.

Why do you need a protection order? What happened? This is your statement where you tell your experience.

Be as specific and descriptive as possible. Put the date, names, what happened, and where. Use names rather than pronouns (he/she/they) as much as possible. If you cannot remember the date, put the time of year it happened (around a holiday, winter, summer, how old your child was), or about how long ago.

For all of the questions below, include details:

- Who did what?
- When did this happen?
- How were any statements made? (in person, mail, text, phone, email, social media)
- How did this make you, the minor, or the vulnerable adult feel?

If you need more space to answer any of the questions below, use form PO 010 *Statement* or attach additional pages.

Privacy Warning! The restrained person will see this Petition and any other evidence you file with the court. This information is also available in a public court file. You should file healthcare records, financial documents, and confidential reports under seal. Use form All Civil 040 *Sealed Cover*. If you want to seal explicit or intimate images, you must file a separate motion asking the court to seal these images. Use form PO 005, *Motion to Redact or Seal*.

- 17. Most Recent Incident.** What happened most recently that made you want a protection order? This could include violent acts, fear or threats of violence, coercive control, nonconsensual sexual conduct or penetration, sexual abuse, harassment, stalking, hate crimes. For a vulnerable adult, include incidents or threats of abandonment, abuse, neglect, and/or financial exploitation. Include specific date/s and details of the incident.

20. **Suicidal Behavior.** Describe any threats of self-harm or suicide attempts by the restrained person.

21. **Restrained Person's Substance Abuse**

Is substance abuse involved? Yes No Unknown

If yes, what type of substance abuse? Alcohol Drugs Other: _____

22. **Minors Needing Protection, if any** *(If the information is not already included above.)*

Has there been any violence or threats towards children? How have the children been affected by the restrained person's behavior? Were the children present during any of the incidents described above? Describe and give details.

23. **Supporting Evidence** *(Include anything else you want the court to see that helps prove what you are saying is true. You are responsible for filing your supporting evidence, including police reports, if any. Before you file any attachments, you can black out (redact) any sensitive information. Examples: your home address and account numbers (leave last 4 digits). If you have audio or video evidence, contact the court for how to submit.)*

I am submitting the following evidence with this Petition *(check all that apply)*:

Pictures

Text/email/social media messages

Voice messages (written transcript)

Written notes/letters/mail

Police report

Declaration or statement from witness *(name/s)*: _____

[] Other (*describe*): _____

Privacy Warning! The restrained person will see this Petition and any other evidence you file with the court. This information is also available in a public court file. You should file healthcare records, financial documents, and confidential reports under seal. Use All Civil 040 *Sealed Cover*. If you want to seal explicit or intimate images, you must file a separate motion asking the court to seal these images. Use form PO 005, *Motion to Redact or Seal*.

Before you file any attachments, you can **black out** (redact) any sensitive information. Examples: your home address, account numbers (leave last 4 digits), minor's names (leave minor's initials). Do **not** list your address in this petition or any supporting evidence if you want it to remain confidential.

Hope Card: A Hope Card is a small card you can easily carry that has some details of your protection order. It's one way to show you have a full protection order. You can request one at www.courts.wa.gov/hopecard.

I certify, under penalty of perjury under the laws of the state of Washington, that all the information provided in this petition and any attachments is true and correct.

[] I have attached (*number*): _____ pages.

Signed at (*city and state*): _____ Date: _____

Sign here *Print name*

Attachment A: Definitions (*Always include with petition.*)

"Domestic violence" means:

- (a) Physical harm, bodily injury, assault, or the infliction of fear of physical harm, bodily injury, or assault; nonconsensual sexual conduct or nonconsensual sexual penetration; coercive control; unlawful harassment; or stalking of one intimate partner by another intimate partner; or
- (b) Physical harm, bodily injury, assault, or the infliction of fear of physical harm, bodily injury, or assault; nonconsensual sexual conduct or nonconsensual sexual penetration; coercive control; unlawful harassment; or stalking of one family or household member by another family or household member.

"Sexual conduct" means any of the following:

- (a) Any intentional or knowing touching or fondling of the genitals, anus, or breasts, directly or indirectly, including through clothing;
- (b) Any intentional or knowing display of the genitals, anus, or breasts for the purposes of arousal or sexual gratification of the respondent;
- (c) Any intentional or knowing touching or fondling of the genitals, anus, or breasts, directly or indirectly, including through clothing, that the petitioner is forced to perform by another person or the respondent;
- (d) Any forced display of the petitioner's genitals, anus, or breasts for the purposes of arousal or sexual gratification of the respondent or others;
- (e) Any intentional or knowing touching of the clothed or unclothed body of a child under the age of 16, if done for the purpose of sexual gratification or arousal of the respondent or others; or any coerced or forced touching or fondling by a child under the age of 16, directly or indirectly, including through clothing, of the genitals, anus, or breasts of the respondent or others.

"Sexual penetration" means any contact, however slight, between the sex organ or anus of one person by an object, the sex organ, mouth, or anus of another person, or any intrusion, however slight, of any part of the body of one person or of any animal or object into the sex organ or anus of another person including, but not limited to, cunnilingus, fellatio, or anal penetration. Evidence of emission of semen is not required to prove sexual penetration.

"Stalking" means any of the following:

- (a) Any act of stalking as defined under RCW 9A.46.110;

- (b) Any act of cyber harassment as defined under RCW 9A.90.120; or
- (c) Any course of conduct involving repeated or continuing contacts, attempts to contact, monitoring, tracking, surveillance, keeping under observation, disrupting activities in a harassing manner, or following of another person that
 - (i) Would cause a reasonable person to feel intimidated, frightened, under duress, significantly disrupted, or threatened and that actually causes such a feeling;
 - (ii) Serves no lawful purpose; and
 - (iii) The respondent knows, or reasonably should know, threatens, frightens, or intimidates the person, even if the respondent did not intend to intimidate, frighten, or threaten the person.

"Unlawful harassment" means:

- (a) A knowing and willful course of conduct directed at a specific person that seriously alarms, annoys, harasses, or is detrimental to such person, and that serves no legitimate or lawful purpose. The course of conduct must be such as would cause a reasonable person to suffer substantial emotional distress, and must actually cause substantial emotional distress to the petitioner; or
- (b) A single act of violence or threat of violence directed at a specific person that seriously alarms, annoys, harasses, or is detrimental to such person, and that serves no legitimate or lawful purpose, which would cause a reasonable person to suffer substantial emotional distress, and must actually cause substantial emotional distress to the petitioner. A single threat of violence must include:
 - (i) A malicious and intentional threat as described in RCW 9A.36.080(1)(c); or
 - (ii) the presence of a firearm or other weapon.

Attachment B: Vulnerable Adult

Only complete this attachment if your case involves a vulnerable adult. **If not**, skip or remove this attachment.

1. **What qualifies the adult as a vulnerable adult?** The adult (*check all that apply*):
 - Is over 60 years old and does not have the functional, mental, or physical ability to care for himself or herself.
 - Is an individual subject to guardianship under RCW 11.130.265 or an individual subject to conservatorship under RCW 11.130.360.
 - Has a developmental disability as defined in RCW 71A.10.020.
 - Self-directs their own care and receives services from a personal aide under RCW 74.39.
 - Is receiving services from a home health, hospice, or homecare agency licensed or required to be licensed under RCW 70.127.
 - Is receiving in-home services from an individual provider under contract with DSHS.
 - Has been admitted to an assisted living facility, nursing home, adult family home, soldiers' home, residential habilitation center, or any other facility licensed by DSHS.

2. **Does the vulnerable adult know you will be filing this petition?**
 - Yes No If no, what efforts did you make to notify the vulnerable adult?

3. **Connection to Washington.** Does the vulnerable adult live in Washington State?
 - Yes No If no, are you asking to protect any **family members** of the vulnerable adult who:
 - Live in Washington State, and
 - Have been affected by the restrained person's actions Yes No

4. **What is your relationship to the vulnerable adult?**
 - I am the vulnerable adult. I am filing this petition for myself.
 - DSHS is filing this petition for a vulnerable adult who has consented lacks capacity or ability to consent to this petition.
 - I am the vulnerable adult's guardian/conservator, or limited guardian/conservator.
I was appointed in (*county and state*) _____
in Case Number _____
on or about (*date*) _____
(*Attach a copy of your letters or order appointing guardian/conservator, if available.*)
 - To protect the vulnerable adult, I imposed an **emergency restriction on the vulnerable adult's right to associate with the restrained person** on (*date*) _____

I am the vulnerable adult's legal fiduciary. I was appointed trustee power of attorney on or about (date) _____.
(Attach a copy of your relevant documents, if available.)

I am interested in the welfare of the vulnerable adult. I have a good faith belief that the court's intervention is necessary and that the vulnerable adult is unable at this time to protect their own interests, due to incapacity, undue influence, or duress.

What is the nature of your relationship to the vulnerable adult? How long has this relationship lasted? (Describe)

What is the incapacity, undue influence, or duress that makes the vulnerable adult unable to protect their own interests? (Describe)

Definitions For Vulnerable Adult Protection Orders:

"Vulnerable adult" includes a person:

- (a) Sixty years of age or older who has the functional, mental, or physical inability to care for himself or herself; or
- (b) Subject to a guardianship under RCW 11.130.265 or adult subject to conservatorship under RCW 11.130.360; or
- (c) Who has a developmental disability as defined under RCW 71A.10.020; or
- (d) Admitted to any facility; or
- (e) Receiving services from home health, hospice, or home care agencies licensed or required to be licensed under chapter 70.127 RCW; or
- (f) Receiving services from a person under contract with the department of social and health services to provide services in the home under chapter 74.09 or 74.39A RCW; or
- (g) Who self-directs his or her own care and receives services from a personal aide under chapter 74.39 RCW.

"Abuse," for the purposes of a vulnerable adult protection order, means intentional, willful,

or reckless action or inaction that inflicts injury, unreasonable confinement, intimidation, or punishment on a vulnerable adult. In instances of abuse of a vulnerable adult who is unable to express or demonstrate physical harm, pain, or mental anguish, the abuse is presumed to cause physical harm, pain, or mental anguish.

"Abuse" includes sexual abuse, mental abuse, physical abuse, personal exploitation, and improper use of restraint against a vulnerable adult, which have the following meanings:

- (a) "Improper use of restraint" means the inappropriate use of chemical, physical, or mechanical restraints for convenience or discipline, or in a manner that:
 - (i) Is inconsistent with federal or state licensing or certification requirements for facilities, hospitals, or programs authorized under chapter 71A.12 RCW;
 - (ii) is not medically authorized; or
 - (iii) otherwise constitutes abuse under this section.
- (b) "Mental abuse" means an intentional, willful, or reckless verbal or nonverbal action that threatens, humiliates, harasses, coerces,

intimidates, isolates, unreasonably confines, or punishes a vulnerable adult. "Mental abuse" may include ridiculing, yelling, swearing, or withholding or tampering with prescribed medications or their dosage.

- (c) "Personal exploitation" means an act of forcing, compelling, or exerting undue influence over a vulnerable adult causing the vulnerable adult to act in a way that is inconsistent with relevant past behavior, or causing the vulnerable adult to perform services for the benefit of another.
- (d) "Physical abuse" means the intentional, willful, or reckless action of inflicting bodily injury or physical mistreatment. "Physical abuse" includes, but is not limited to, striking with or without an object, slapping, pinching, strangulation, suffocation, kicking, shoving, or prodding.
- (e) "Sexual abuse" means any form of nonconsensual sexual conduct including, but not limited to, unwanted or inappropriate touching, rape, molestation, indecent liberties, sexual coercion, sexually explicit photographing or recording, voyeurism, indecent exposure, and sexual harassment. "Sexual abuse" also includes any sexual conduct between a staff person, who is not also a resident or client, of a facility or a staff person of a program authorized under chapter 71A.12 RCW, and a vulnerable adult living in that facility or receiving service from a program authorized under chapter 71A.12 RCW, whether or not the sexual conduct is consensual.

"Financial exploitation" means the illegal or improper use of, control over, or withholding of, the property, income, resources, or trust funds of the **vulnerable adult** by any person or entity for any person's or entity's profit or advantage other than for the vulnerable adult's profit or advantage. "Financial exploitation" includes, but is not limited to:

- (a) The use of deception, intimidation, or undue influence by a person or entity in a position of trust and confidence with a vulnerable adult to obtain or use the property, income, resources, government benefits, health insurance benefits, or trust funds of the

vulnerable adult for the benefit of a person or entity other than the vulnerable adult;

- (b) The breach of a fiduciary duty, including, but not limited to, the misuse of a power of attorney, trust, or a guardianship or conservatorship appointment, that results in the unauthorized appropriation, sale, or transfer of the property, income, resources, or trust funds of the vulnerable adult for the benefit of a person or entity other than the vulnerable adult; or
- (c) Obtaining or using a vulnerable adult's property, income, resources, or trust funds without lawful authority, by a person or entity who knows or clearly should know that the vulnerable adult lacks the capacity to consent to the release or use of the vulnerable adult's property, income, resources, or trust funds.

"Neglect" means:

- (a) A pattern of conduct or inaction by a person or entity with a duty of care that fails to provide the goods and services that maintain the physical or mental health of a vulnerable adult, or that fails to avoid or prevent physical or mental harm or pain to a vulnerable adult; or
- (b) an act or omission by a person or entity with a duty of care that demonstrates a serious disregard of consequences of such a magnitude as to constitute a clear and present danger to the vulnerable adult's health, welfare, or safety including, but not limited to, conduct prohibited under RCW 9A.42.100.

3. **This order protects (name):** _____
 and the following **children** who are under 18 (if any) no minors

| Child's name | Age | Child's name | Age |
|--------------|-----|--------------|-----|
| 1. | | 2. | |
| 3. | | 4. | |
| 5. | | 6. | |

There is a rebuttable presumption to include the protected person's minor children.

For good cause, the court is **not** including the protected person's minor children in this order because: _____

Warnings to the Restrained Person



You can be arrested even if the protected person or persons invite or allow you to violate the order. You alone are responsible for following the order. **Only the court may change the order.** Requests for changes must be made in writing.

If you do not obey this order, you can be arrested and charged with a crime.

- The crime may be a misdemeanor, gross misdemeanor, or felony depending on the circumstances. You may also be found in contempt of court.
- You can go to jail or prison, lose your right to possess a firearm or ammunition, and/or pay a fine.
- It is a felony to take or hide a child in violation of this order.
- If you travel to another state or to tribal lands or make the protected person do so with the intention of disobeying this order, you can be charged with a federal crime.



Firearms and Weapons. If the court approves a full protection order, you may not be able to get or have a gun, firearm, other dangerous weapon, ammunition, or concealed pistol license for as long as the protection order is in place.



Go to the court hearing scheduled on page 1. If you do not, the court may:

- Make this temporary order effective for 1 year or longer
- Order weapons restrictions, even if that was not requested
- Order other relief requested in the petition
- Order electronic monitoring, payment of costs, and treatment
- Issue a final order that you are required to follow and you may not be served with the order if it is substantially the same as this temporary order

If you are under age 18, your parent/s or legal guardian/s will also be served with this order and should also go to the hearing. The court will decide if someone should be appointed to represent you.

Findings

4. Ex Parte Hearing

The court issues this temporary order without a hearing.

The court held a hearing before issuing this temporary order. These people attended:

Protected Person in person by phone by video

Restrained Person in person by phone by video

Other: _____ in person by phone by video

5. Basis

A. The court finds: Based upon the petition, testimony, and case record, it appears that the restrained person engaged in conduct against the protected person/s that would be a basis for a protection order under chapter 7.105 RCW. This *Temporary Protection Order* should be issued without notice to the restrained person to avoid serious immediate harm or irreparable injury.

B. Antiharassment Temporary Protection Order

No fee required (stalking, hate crime, single act of violence, or threat of violence including malicious and intentional threat, or presence of firearm/weapon causing substantial emotional distress, family or household member engaged in domestic violence, or nonconsensual sexual conduct or penetration or a sex offense. RCW 7.105.105(9)).

6. Jurisdiction

The court has jurisdiction over the parties and the subject matter.

Minors: Washington state has exclusive continuing jurisdiction is the home state has temporary emergency jurisdiction over the children.

Temporary Emergency Jurisdiction: The petitioner has until (date) _____ to return to (state/court with jurisdiction over the minors) _____ to seek any court orders about these minors:

The Washington order will terminate on that date for the minors. RCW 26.27.231.

The person who filed is not a parent of one or more children listed above. (**Important!** Complete *Protection Order Attachment A: Non-Parent (ICWA)*, PO 030A/PO 040A.)

7. Other Findings (if any)

Temporary Restraints (*Check all that apply*):

8. The Court Orders: To the restrained person:

General Restraints

A. **No Harm:** Do not cause any physical harm, bodily injury, assault, nonconsensual sexual conduct or nonconsensual sexual penetration, and do not harass, threaten, or stalk:

the protected person the minors named in section 3 above

these minors only: _____

B. **No Contact:** Do not attempt or have any contact, including nonphysical contact, directly, indirectly, or through third parties, regardless of whether those third parties know of the order, except for service of court documents with:

the protected person the minors named in section 3 above

these minors only: _____

these members of the protected person's household: _____

Exception (if any): Only this type of contact is allowed: _____

Exceptions about minors only, if any, provided in **P** below.

C. **Stalking Behavior:** Do not harass, follow, monitor, keep under physical or electronic surveillance, cyber harass (as defined in RCW 9A.90.120), or use phone, video, audio, or other electronic means to record, photograph, or track locations or communication, including digital, wire, or electronic communication, of:

the protected person the minors named in section 3 above

these minors only: _____

these members of the protected person's household: _____

D. **Exclude and Stay Away:** Do not enter, return to, knowingly come within, or knowingly remain within 1,000 feet or other distance (*specify*) _____ of:

the protected person

protected person's vehicle

protected person's school

protected person's workplace

protected person's residence

protected person's adult day program

the shared residence

the residence, daycare, or school of the minors named in section 3 above

these minors only: _____

other: _____

Address: The protected person chooses to (*check one*):

keep their address confidential list their address here:

E. **Vacate Shared Residence:** The protected person has exclusive right to the residence that the protected person and restrained person share. The restrained person must immediately vacate the residence.

F. **Intimate Images:** Do not possess or distribute intimate images of a protected person, as defined in RCW 9A.86.010. The restrained person must take down and delete all intimate images and recordings of a protected person in the restrained person's possession or control and cease any and all disclosure of those intimate images.

G. **Electronic Monitoring:** You must submit to electronic monitoring. (*Restrained person must be age 18 or older.*)

Monitoring by (*specify*): _____

Term (*if different from expiration of temporary order*): _____

Restrained Person must pay cost of electronic monitoring.

H. **Evaluation:** To be decided at the full hearing. Ordered now.

The restrained person shall get an evaluation for: mental health chemical dependency (drugs or alcohol) at: _____

The evaluation shall answer the following question/s:

An evaluation is necessary and it is feasible and appropriate to order an evaluation in this temporary order because:

I. **Treatment:** To be decided at the hearing. Ordered now.

The restrained person shall participate in state-certified treatment as follows:

domestic violence perpetrator treatment program approved under RCW 43.20A.735 at: _____

sex offender treatment program approved under RCW 18.155.070 at: _____

It is feasible and appropriate to order treatment in this temporary order because:

J. **Personal Belongings:** The protected person shall have possession of essential personal belongings, including the following:

K. **Transfer of Assets:** Do not transfer jointly owned assets.

Finances: The following financial relief is ordered: _____

-
- L. **Vehicle:** The protected person shall have use of the following vehicle:
 Year, Make & Model _____ License No. _____
- M. **Restrict Abusive Litigation:** To be decided at the hearing, if requested.
- N. **Pay Fees and Costs:** To be decided at the hearing, if requested.

Firearms and Other Dangerous Weapons

- O. **Surrender Weapons:** *Important!* Also use form *Order to Surrender and Prohibit Weapons*, WS 001.

The court finds that (*check all that apply*):

- Irreparable injury could result if the *Order to Surrender and Prohibit Weapons* is not issued.
- The restrained person's possession of a firearm or other dangerous weapon presents a serious and imminent threat to public health or safety or the health or safety of any individual.
- Irreparable injury could result if the restrained person is allowed to access, obtain, or possess any firearms or other dangerous weapons, or obtains or possesses a concealed pistol license.

The restrained person must:

- Immediately surrender to law enforcement and not access, possess, have in their custody or control, purchase, receive, or attempt to purchase or receive firearms, other dangerous weapons, or concealed pistol licenses; and
- Comply with the *Order to Surrender and Prohibit Weapons*, filed separately.

Minors

- P. **Custody:** The protected person is granted temporary care, custody, and control of:
 the minors named in section 3 above.
 these minors only: _____

Exceptions for Visitation and Transportation, if any (including exchanges, meeting location, pickup and dropoff): _____

Visitation listed here is an exception only to No Contact and Stay Away provisions about the children in **B** and **D** above.

(*Only for children the protected and restrained person have together.*)

To comply with the Child Relocation Act, anyone with majority or substantially equal residential time (at least 45 percent) who wants to move with the child must notify every other person who has court-ordered time with the child. Specific exemptions from notification may be available if the court finds unreasonable risk to health or safety. Persons entitled to time with the child under a court order may object to the proposed relocation. See RCW 26.09.405 - .560 for more information.

- Q. **Interference:** Do not interfere with the protected person's physical or legal custody of:

the minors named in section 3 above

these minors only: _____

R. **Removal from State:** Do not remove from the state:

the minors named in section 3 above

these minors only: _____

S. **School Enrollment:** Do not enroll or continue attending the elementary, middle, or high school that a protected person attends (*name of school*) _____.
(Only if both the restrained person and a protected person are students at the same school. Can apply to students 18 or older. Includes public and private schools. Complete form PO 040B Attachment B School Transfer.)

Pets

T. **Custody:** The protected person shall have exclusive custody and control of the following pet/s owned, possessed, leased, kept, or held by the protected person, restrained person, or a minor child who lives with either the protected or restrained person. (*Specify name of pet and type of animal.*):

U. **Interference:** Do not interfere with the protected person's efforts to get the pet/s named above.

V. **Stay Away:** Do not knowingly come within, or knowingly remain within (*distance*) _____ of the following locations where the pet/s are regularly found:

Protected person's residence (*home address may be kept confidential*)

Other (*specify*) _____

Vulnerable Adult

W. **Safety:** Do not commit or threaten to commit acts of abandonment, neglect, financial exploitation, or abuse, including sexual abuse, mental abuse, physical abuse, personal exploitation, and improper use of restraints against the vulnerable adult.

X. **Accounting:** You must provide an accounting of the disposition of the vulnerable adult's income or other resources by (*date*) _____

Y. **Property Transfer:** Do not transfer the property of the vulnerable adult the restrained person. This restraint is valid for up to 90 days.

Other

Z. _____

Other Orders (Check all that apply):

9. Law enforcement must help the protected person with (RCW 7.105.320(1))

- Possession of the protected person's residence.
- Possession of the vehicle listed in section L above.
- Possession of the protected person's essential personal belongings located at:
 - the shared residence
 - the restrained person's residence
 - other location _____
- Custody of the minors named in section 3 above
 - these minors only _____
- Other: _____

- Law enforcement must be present while the restrained person collects** personal clothing, personal items needed during the duration of this order, and these other items (*specify*) _____ from the shared residence that restrained person has been ordered to vacate in D or E above. RCW 7.105.320(3).

10. Washington Crime Information Center (WACIC) and Other Data Entry

Clerk's Action. The court clerk shall forward a copy of this order immediately to the following law enforcement agency (*county or city*) _____ (*check only one*): Sheriff's Office or Police Department
This agency shall enter this order into WACIC and National Crime Info. Center (NCIC).

11. Service on the Restrained Person

- Required.** The restrained person must be served with a service packet, including a copy of this order, the petition, and any supporting materials filed with the petition.
 - The **law enforcement agency** where the restrained person lives or can be served shall serve the restrained person with the service packet and shall promptly complete and return proof of service to this court.
Law enforcement agency: (*county or city*) _____ (*check only one*): Sheriff's Office or Police Department
 - The **protected person** (or person filing on their behalf) shall make private arrangements for service and have proof of service returned to this court. (*This is not an option if this order requires: weapon surrender, vacating a shared residence, transfer of child custody, or if the restrained person is incarcerated. In these circumstances, law enforcement must serve unless the court allows alternative service.*)

Clerk's Action. The court clerk shall forward a service packet on or before the next judicial day to the agency and/or party checked above. The court clerk shall also provide a copy of the service packet to the protected person.

Alternative Service Allowed. The court authorizes alternative service by separate order (*specify*): _____

Not required. The restrained person appeared at the hearing, in person or remotely, and received notice of the order. No further service is required. See section 4 above for appearances. (*May apply even if the restrained person left before a final ruling is issued or signed.*)

12. Service on Others (Vulnerable Adult or Restrained Person under age 18)

Service on the vulnerable adult adult's guardian/conservator Restrained Person's parent/s or legal guardian/s (*name/s*) _____ is:

Required.

The **law enforcement agency** where the person to be served lives or can be served shall serve a copy of this order and shall promptly complete and return proof of service to this court.

Law enforcement agency: (*county or city*) _____
(*check only one*): Sheriff's Office or Police Department

The **protected person** or person filing on their behalf shall make private arrangements for service and have proof of service returned to this court.

Clerk's Action. The court clerk shall forward a copy of this order on or before the next judicial day to the agency and/or party checked above.

Not required. They appeared at the hearing where this order was issued and received a copy.

13. Other Orders (if any):

How to attend the next court hearing (date and time on page 1).

The hearing scheduled on page 1 will be held:

| | |
|---|---|
|  | In person Judge/Commissioner: _____ TBD _____ Courtroom: _____ TBD _____ Address: <u>1016 N. 4TH AVE. PASCO, WA 99301</u> |
|  | Online (<i>audio and video</i>) App: _____ [xx] Log-in: <u>https://www.co.benton.wa.us/preview.aspx?id=55149</u> [] You must get permission from the court at least 3 court days before your hearing to participate online (audio and video). To make this request, contact: _____ |

states, Indian tribal lands, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, American Samoa, the Northern Mariana Islands, and Guam, as if it were an order of that jurisdiction.